

County Performance Sample  
Advisory Meeting  
February 1999  
Summary

1. Agenda Review Gerry Greer indicated that he asked that summary be changed to indicate counties be able to calculate the work participation rate from data retrieved from their own data base. Hopi Rios indicated that item 10 of the agenda reflect that it is not necessary to change the person number when a child is person 01 as downloaded from MEDS.
2. Review of Summary from Previous Meeting - Lois distributed newspaper articles which appeared recently on the work participation rates and the importance of the data we collect. Discussion followed.
3. Secondary Case Sampling - Marietta Jubert was not present, this item will be discussed at the upcoming March 10, 1999 meeting.
4. Work Participation Rates – Joeana Carpenter talked about the work participation appeal letter and the work participation calculation letter. The Department needs to sign-off prior to their release. She explained that we are using best guess on calculating the work participation rate. The letters will probably be released in early March.
5. Conference – Daphne Criswell will be sending out a letter to the 19 counties requesting comments on topics. The cost will be \$35 per participant and will be held at the Embassy Suites in San Luis Obispo. The conference will be held on May 20 and 21<sup>st</sup>. Daphne will report next month.
6. Policy Definitions on Welfare to Work Activities – Barry Smith relayed that the State wants to provide flexibility to counties to do things in meeting the participation rates/defining activities while staying within federal law. The differences between TANF and CalWorks, review Section 714 in the regulations handbook. Barry has committed to provide counties with a side-by-side listing of the differences between the two programs. Federal definitions will be discussed at next month's meeting. Joeana referenced the ACF webpage containing all states work participation rates ([www.acf.dhhs.opre](http://www.acf.dhhs.opre)). Tina Moore mentioned that this discussion has prompted additional changes to the case clean-up process already in progress.
7. Ad hoc Training – Data Builders made a presentation about the changes to the Q5 in the latest version released in January. Counties were reminded to send Data Builders all requests for specific topics that they can cover at each month's meeting.

8. Letter to County Welfare Director's – Lois VanBeers distributed a draft letter on Internet Access to be sent to CWD's once the Deputy Director signs. Tom Broderick complimented on the quickness on preparing this document. The memo will be edited to reference County Performance Sample and Quality Control specific. Follow-up on other ACIN's currently being routed.
9. Letter of Understanding – Hector Hernandez has come up with items; help secure staff personnel in the counties. Met with the Anne Bersinger CDSS Acting Director, decided to not create anything in writing at this time for the CPS counties. Next step is to emphasize in all correspondence that we're using this data to calculate work participation rates.
10. Food Stamp Error Rate – Pete Flores discussed state and federal findings. A memo went out to all Field Operations Bureau, PIA's and PRS's on February 9, 1999. Finalized error rate to counties will be released the week of April 1<sup>st</sup>, 1999.
11. Data Cleaning Project – Karen Crum prepared a hand-out to each county which specifies clean-up findings/anomalies. (Forward this list to the counties not present.) Karen went over the packages. If there is a finding that you do not agree with, please contact Hector Hernandez. Jerry Greer requested that when materials are sent to him that a more comprehensive description of items included is contained in the cover letter. There was a concern expressed within the counties regarding the timeframes for correcting cases. Discussion on how important it was to take advantage of correcting the data and making sure that California transmits the most accurate information to the feds. Everyone agreed to make the best effort and get the cases corrected.
12. Zero Grant Cases – Richard Trujillo hand-out, a draft transmittal. Counties were asked to review and provide any comments to Richard by COB Wednesday, February 17, 1999. Richard will report on this issue next meeting.
13. Request by Federal Agencies for County Cases – Hector reminded counties that they need to respond to federal requests on federal rereviews. Cases need to be mailed as soon as possible. Counties stated that some of the federal requests are sent to the wrong location by the feds which causes delays. Hector will develop revised list of all county contacts and forward to the feds.
14. Integrated Cases – Hector is working on a proposal to separate Food Stamps and CalWORKs reviews. The proposal stops integrated reviews and returns to single program reviews. Counties wanted to know if there were going to be additional reviews to do as a result of no longer integrating cases. Hector stated that there are additional cases to do but his plan is to offset the extra work with other projects.

PERFORMANCE MEASUREMENT COUNTIES

Advisory Meeting

**March 10, 1999 at 10:00 A.M.**

**Human Resources Building**

**1325 J Street, Room 1519**

Sacramento, California

AGENDA

1. Agenda Review and Welcome
2. Review of Summary from Previous Meeting
3. Welfare to Work/Federal List of Allowable Work Activities – Barry Smith
4. Data Cleaning Update
5. San Luis Obispo Conference – Daphne Criswell
6. Food Stamp Federal vs. State (CFAP)- Data Operations Branch
7. Work Participation Rates – Joeana Carpenter
8. Internet Update
9. Data Builders Ad Hoc Training
10. Secondary Case Sampling – Marietta Jubert
11. County Classes only - Patty
12. May Meeting vs. Conference
13. Other